

Information Technology Resource Management Council (ITRMC)
Access Idaho Steering Committee

Meeting Minutes
(Approved by Committee March 20, 2003)

December 19, 2002

The Access Idaho Steering Committee monthly meeting was held on Thursday, December 19, 2002, from 1:40 to 2:10 p.m., in the East Conference Room of the Joe R. Williams Building, Boise, ID.

CALL TO ORDER, WELCOME

Jeff Walker of Access Idaho, who welcomed members and others in attendance, called the meeting to order.

ATTENDANCE

Members Present:

Chuck Goodenough, Secretary of State's Office
Susan Simmons, Idaho Transportation Dept.
Rob Spofford, Department of Water Resources
*Brett Richard, Department of Labor
*Jeff Walker, Access Idaho

Absent Members:

Bill Farnsworth, ITRMC Staff
John McAllister, Department of Labor
Mark Little, Division of Purchasing
Scott Somerhalder, Access Idaho

*Designate

Others Present:

Emily Gales, ITRMC Staff

REPORT FROM ACCESS IDAHO

Walker advised Scott Somerhalder, Access Idaho's General Manager, was involved with contract negotiation of the State of Kentucky's Web portal. Finalization of the contract was expected for mid to late January 2003.

Walker reviewed the Access Idaho **General Manager's (GM) Report**. (Refer to handout: <http://www2.state.id.us/itrmc/committees/accessidaho/oct-nov02gmreport.pdf>.)

Walker then discussed **2002 projects**, as well as **plans for early 2003**.

Discussion:

Susan Simmons of the Idaho Transportation Department (ITD) questioned the value of Access Idaho to her agency. She wanted to ensure the ITD was benefiting from Access Idaho, other than from the ITD dedicated developer employed by Access Idaho with ITD funds. Walker offered information on ITD projects that had been completed by other members of the Access Idaho staff thus far. He advised Access Idaho would do its best to prioritize projects in 2003.

There was brief discussion of when an application for **online renewal of driver's licenses and vehicle registrations** would be developed.

REVIEW OF SERVICE LEVEL AGREEMENT

MOTION: Spofford moved and Goodenough seconded a motion to approve Addendum D to the Division of Building Safety Service Level Agreement, and the motion passed unanimously (*Chairman Bill Farnsworth indicated his vote in the affirmative prior to the meeting*).

NEW BUSINESS / ADJOURNMENT

As there was no new business to come before the Committee, Walker thanked those in attendance and adjourned the meeting at 2:10 p.m. The next Access Idaho Steering Committee meeting was tentatively scheduled for Thursday, January 16, 2003, from 1:30 - 3:00 p.m. in the East Conference Room, JRW Building.

Respectfully submitted,

Emily Gales
ITRMC Assistant